



Welcome to Curacubby!

We're excited to be working with **Montessori School of San Leandro** and their families. Curacubby provides you and the school simple ways to:

- Enroll Your Child in School Programs
- Manage Your Child's Information
- Receive Communication from the School
- Pay Your Tuition & Fees from Your Phone, Access Payment History, and Get Tax Statements

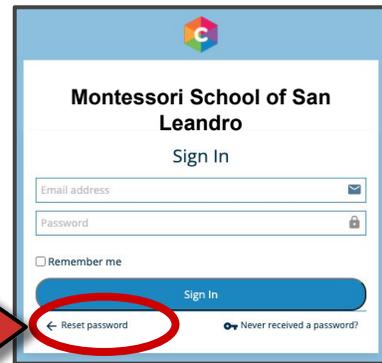
Your email address and family information have been preloaded for you, just follow the simple steps below to finish the setup process:

## SETTING UP YOUR CURACUBBY ACCOUNT

1

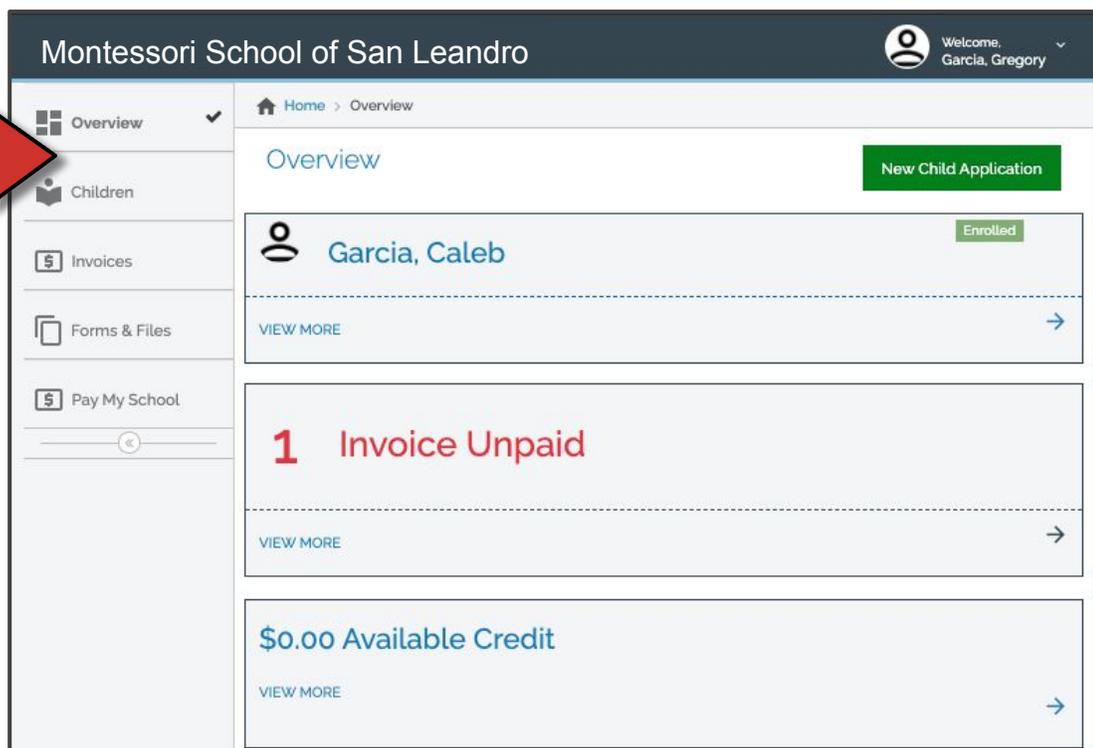
- Access the Parent Portal: [montcasanleandro.curacubby.com](http://montcasanleandro.curacubby.com)
- Click "Reset Password"
- Follow Instructions on Your Email to Reset Your Password

\* NOTE: Since this will be your first email from Curacubby, it may go to your SPAM folder



2

- Login Using Your New Password
- Use the Menu to Access Your Child's Information





3

- Review and Update the Profile Information for Each Child
  - Complete All Assigned Forms
- \*More may be coming 😊*



My Children > Garcia, Caleb

Profile Enrollment Invoices Forms Attendance

Garcia, Caleb  
Enrolled  
Accepted  
Date enrolled: Jun 02 2020 04:24 PM  
Date start:  
Date left:  
[Edit Student](#)

Age 2 years

Additional Contacts

Name	Mobile #	Email	Role	Emergency Contact?	Check In/Out?
Garcia, Gregory	800-555-1212	samplecuracubbyparent@gmail.com	Parent	true	true
Garcia, Megan	888-555-1212	samplecuracubbyemail2@aol.com	Parent	true	true

Doctor

Name: Phone:

Medical Conditions

Condition	Description	Severity	Treatment

Immunizations

Name	Status	All Finished	Dates	Complete?

4

- Set Up Your Payment Connections by Opening Your Billing Options
- Connect Your Bank Account to Enable Free Payment



Montessori School of San Leandro

Welcome, Thomson, Paris

Overview [Home > Overview](#)

Overview

**Billing**

Montessori School of San Leandro

Overview [Home > Billing](#)

Billing

**Setup your Credit Card**

**Add Bank Account**

Children Invoices Forms & Files



Curacubby Bank Pay authorization form

Bank Routing #:  Field is required

Bank Name:

Bank Account #:  Field is required

Re-Enter Bank Account #:  Field is required

Your full name:  Field is required

Address:  Field is required

City:  Field is required

State:

Postal code:  Field is required

Email:  Field is required

Phone Number:  Field is required

Birthdate:  Field is required

Look at the bottom of a printed check to find these numbers. Example:

Routing: 9 digits  
Account: Varies in length  
Check #: Matches top number

By submitting this form I authorize Curacubby Inc to electronically debit my account at the financial institution, bank account and routing number mentioned above. By using these services, I agree to SynapseFI's Terms of Service and Privacy Policy. I can revoke this authorization with 30 days notice by emailing support@curacubby.com

Electronic Signature:  Field is required



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- Turn on Auto-Pay



Montessori School of San Leandro Wells Fargo, Paris

Home > Billing

### Billing

[Delete](#) Visa (\*\*\*\* \* 1059), Expires: 7/2022

**WELLS FARGO BANK NA (MINNESOTA)**  
Account Number: \*\*\*5850 - USD  
**VERIFIED**  
[Reset Account](#)

Auto-Pay **ON**

Your last auto-payment was on [Mar 05, 2020](#) for [523361](#)  
Your next auto-payment will be on [Aug 05, 2020](#)  
You enrolled in auto-pay on [Sep 04, 2019](#)

Current selection for auto-pay

Credit Card (Visa \*\*\*1059)

Bank Account (WELLS FARGO BANK NA (MINNESOTA) \*\*\*5850)